

AGENDA

Meeting: Schools Forum
Place: Council Chamber - County Hall, Trowbridge BA14 8JN
Date: Thursday 13 March 2014
Time: 1.30 pm

Briefing Arrangements:

Please note that a briefing will be held at 12:00 pm in the Council Chamber (as above) and will focus on the update of the Schools Budget (MFG). In addition, as requested by the Forum at its meeting on 3 October 2013, the Director of Children's Services will be in attendance to discuss the management structure of Educational Services within the Council.

Please direct any enquiries on this Agenda to Samuel Bath, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718211 or email samuel.bath@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:	Representing:
Mr N Baker	PHF, Christ Church CE Primary School
Mrs Aileen Bates	WGA, SEN Governor Representative
Dr Peter Biggs	WGA, Secondary School Governor Representative
Mr Andy Bridewell	Ludgershall Castle Primary School (PHF Vice-Chair)
Michelle Chilcott	WASSH - South Wilts Grammar
Mr Steve Clark	Maintained Secondary - Melksham Oak Community School
Mrs A Ferries	WGA, St Patrick's Catholic Primary School
Mrs Jane Franchi	Salisbury Diocesan Board of Education
Jan Hatherell	Academy, Hardenhuish School
Mr John Hawkins	Teacher Representative
Mrs Sue Jiggins	WGA - Primary Governor Representative
Mr Michael Keeling	Early Years Representative (PVI)
Mr Rob Parsons	PHF Colerne CofE Primary
Mr J Proctor	Early Years Representative (PVI)
Ms I Sidmouth	SEN Sector, Rowdeford School
Ms Karen Walker	PHF St Andrew's School, Laverstock
Mr Martin Watson	Academy, Lavington School
Mrs C Williamson	PHF, Mere Primary School

AGENDA

PART I

Items to be considered whilst the meeting is open to the public

1 **Chairman's Welcome**

The Chair will welcome those at the meeting and make any announcements.

2 **Apologies and Changes of Membership**

To note any apologies and changes to membership.

3 **Minutes of the previous Meeting** (*Pages 1 - 8*)

To approve and sign as a correct record the minutes of the meeting held on 16 January 2014 (copy attached)

4 **Declaration of Interests**

To receive any declarations of disclosable pecuniary or personal interests.

5 **Children and Young People's Trust Board Update**

To receive a verbal update from the Associate Director for Quality Assurance, Commissioning, Performance, Schools and Early Years Effectiveness.

6 **Budget Monitoring 2013-14** (*Pages 9 - 12*)

To receive the budget monitoring report for 2013-14 and the position against the overall schools budget as of 31 January 2014.

7 **Reports from Working Groups**

To receive minutes, reports and/or verbal updates from the following working groups:

7a **School Funding Working Group** (*Pages 13 - 16*)

Report of the Schools Funding Working Group is attached along with the minutes of the previous meeting.

7b **SEN Working Group** (*Pages 17 - 20*)

Report of the SEN Working Group is attached along with the minutes of the previous meeting.

7c **Early Years Reference Group**

A verbal update of the Early Years Reference Group will be made at the meeting

7d **School Services Group**

A verbal update of the School's Services Group will be made at the meeting.

8 **Schools Budget**

8a **Update on the Schools Budget for 2014-15** (*Pages 21 - 26*)

To update Schools Forum on final school budgets for 2014-15 including any update on Universal Infant Free School Meal entitlement, PPG conditions of grant, etc.

8b **Minimum Funding Guarantee 2014-15** (*Pages 27 - 30*)

To receive a report on: the analysis and impact of the MFG in 2014-15.

9 **Special School Top Up Rates 2014-15** (*Pages 31 - 32*)

To agree the top up values for special schools in 2014-15.

10 **Free School Meal Pooling Scheme**

To receive a report on the Free School Meal Pooling Scheme, and agree whether or not to implement the scheme. (to follow)

11 **Schools Forum Regulations**

To receive a report detailing changes to the Schools Forum Regulations. (to follow)

12 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

13 **Future Meeting Dates**

To confirm the dates of future meetings, as follows:

18 June 2014: 1:30 pm - Kennet Room, County Hall, Trowbridge

9 October 2014: 1:30 pm - Kennet Room, County Hall, Trowbridge

11 December 2014: 1:30 pm - Kennet Room, County Hall, Trowbridge